

Record of decision taken under delegated powers by a council officer



Title:	Provision of Library Books and Audio Visual Materials
Divisions Affected:	All
Key Decision:	Yes
Reason Key:	Over £1m / Affects two or more Divisions
Decision taken under delegation by virtue of:	Approved on Annual Procurement Forward Plan- December 2021

Summary

Surrey County Council is a member of the Central Buying Consortium. Along with 56 other local authorities, led by West Sussex they have run a procurement for a Framework for the provision of Library Book and Audio Visual (AV) Materials.

As a result of the exercise, a single supplier Askews and Holt Library Services has been appointed to supply the Books and AV materials. The Council can call down against this Framework to purchase their requirements at agreed rates.

The spend per annum on these products is approximately £700,000.

The Framework is valid for an initial 2 years and is capable of extension up to a further 2 years. The total value over the 4 year period is £2.8 million.

Decision made

Decision made:

It was AGREED to award a call down contract to Askews and Holt Library Services at a maximum value of £2.8 million.

Reasons for decision

As a result of a competitive tender exercise, the supplier was awarded the contract as the most economically advantageous bidder.

Decision taken by:	Michael Coughlin, Executive Director, Customer, Digital and Transformation
Decision taken on:	12 April 2024
To be implemented on:	12 April 2024

Background Documents

Exempt:

Procurement Report for authorisation of award of the call down contract

Yes